



Jefferson-Como Fire Protection District

P.O. Box 380
Como, Colorado 80432-380
(719) 836-2082
www.jcfpd.org

Regular Meeting Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

November 12, 2025

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via videoconference on Wednesday, November 12, 2025.

President Ambrose called the meeting to order at 6:00 p.m.

Board Members present and constituting a quorum:

President Pete Ambrose
Vice President Mark Kell
Treasurer Wayne Miller
Secretary Arlan Kluth
Director Terry O'Neill

Staff Present:

Chief Trent Smith
FF Kevin Yamagiwa
FF Sarianna Jones

Others Present:

Gene Nagle
Dylan Woods, Coaty Woods, P.C. via videoconference
Ashly Dorey, Community Resource Services, via videoconference
Dennis Toeppen

Review and Approval of Minutes

Director Miller moved to approve the minutes of the November 12, 2025 meeting as presented. Upon second by Director Kluth, a vote was taken, and the motion carried unanimously.

Agenda

The Board approved the agenda as amended.

Disclosure of Potential Conflict of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

Citizens' Comments

There were none.

Chief/Operations Report

- Chief reported that the District responded to 23 calls in October for a total of 315 calls in 2025.
- Three individuals will be attending the upcoming accelerated FF1 course.



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- Chief is closely tracking the wildfire billings; the state has slowed down in their distribution. The District did receive its final payment for the South Rim Fire. Two others have been approved and should be funded soon.
- The Board received a copy of the 2026 proposed budget which accounts for salary increases, the wildland coordinator position and a health insurance increase.
- The final All Hazards Mitigation meeting went well; they're still working to complete the final draft.
- New SCVA masks have been ordered.
- Chief is working to schedule a date to finish the burn out at Michigan Hill.
- The District will wait to complete the installation of the cisterns on Chiefs' Trail and on Sugarloaf until the weather is warmer. It's too cold for spray foam.
- The department received Fire Fighter Safety Grant Funds for an extractor washing machine for turnout gear.

Stations:

- A new generator will be ordered for Station 1.
- The Station 7 cistern was dug up to locate a leak; there were some cracked pipes located.
- The motor went out in a bay door at Station 5; it will be replaced. Seals will also be replaced to keep the wind out.
- Heaters went out at Station 7; Contacted Aspen Grove Mechanical to repair.
- The heater at Station 3 is also being looked at.
- H&H Painting will be coming in to clean up Station 5. Additionally, the restroom is being finished and painted.

Vehicles:

- Engine 65 had a door sensor set on fire. This has been replaced.
- Brush Truck 63 had the battery replaced for winter.
- New tires have been put on Rescue 65 and Rescue 61. Rescue 61 also got an alignment. Chief commented on all the upkeep of these vehicles and would like to begin looking at replacements.
- The department currently has 21 vehicles, and the Chief recommended selling the 2022 Ford Brush Truck. Looking at a new Ford F250 used command. Chief would like to downsize and replace vehicles strategically. There was some further discussion on vehicles and potential replacements and suspension needs related to the local roads.
- Director Miller moved to place the two trucks up for sale and to approve the purchase of a new rescue/brush truck as recommended by Chief Smith. Upon second by Director Kluth, a vote was taken, and the motion carried unanimously.

Financial Matters

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 10/31/2025 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the InBank credit card with closing date of 10/31/2025.
 - Following review and discussion, Director Miller moved to approve the financial reports and bills for October, less wages paid to Dakota Kell. Upon second by Director O'Neill, a vote was taken and the motion carried unanimously.



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- Director Miller moved to pay Dakota Kell's wages. Upon second by Director Kluth, a vote was taken and the motion carried by majority. Director Kell abstained from the vote.

Legal Matters

- a. There were none.
- b. The consideration of a boundary line adjustment is discussed under Other Business.

Administrative Matters

- a. Ms. Dorey presented an Audit Engagement Letter from Schilling and Company for the 2025 District Audit. Director Miller moved to approve the engagement letter with Schilling and Company. Upon second by Director Kell, a vote was taken, and the motion carried unanimously. CRS will send the letter via DocuSign for signature.

Other Business

- a. Mr. Dennis Toeppen was present to address the Board. He's purchased the land alongside Fire Station 2 and would like to ask the Board to consider selling him a portion of their lot that runs along his property line. He would like to have a structure on this lot and currently the lot size won't allow for any septic. He provided some materials for the Board regarding the land. His goal is to have a place to stay near the Como Roundhouse. After extensive discussion, it was determined there is not enough information for the Board to make a decision at this time. This lot was given to the District for the purpose of having a fire station; if for any reason the District no longer plans to use the land for a fire station, the land must be conveyed back to the previous owner. It's unclear at this time if the District is able to complete this request.

Adjournment:

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director O'Neill, the motion carried, and Director Miller adjourned the meeting at 7:58 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the November 12, 2025, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on December 10, 2025.

DocuSigned by:

Pete Ambrose

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Pete Ambrose, President