



Jefferson-Como Fire Protection District

P.O. Box 380
Como, Colorado 80432-380
(719) 836-2082
www.jcfpd.org

Regular Meeting Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

December 10, 2025

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via videoconference on Wednesday, December 10, 2025.

President Ambrose called the meeting to order at 6:00 p.m.

Board Members present and constituting a quorum:

President Pete Ambrose
Vice President Mark Kell via videoconference
Treasurer Wayne Miller
Secretary Arlan Kluth via videoconference
Director Terry O'Neill

Staff Present:

Chief Trent Smith

Others Present:

Dylan Woods, Coaty Woods, P.C. via videoconference
Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

Review and Approval of Minutes

Director O'Neill moved to approve the minutes of the November 12, 2025 meeting as presented. Upon second by Director Miller, a vote was taken, and the motion carried unanimously.

Agenda

The Board approved the agenda as amended.

Disclosure of Potential Conflict of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

Citizens' Comments

There were none.

Chief/Operations Report

- Chief reported that the District responded to 27 calls in November for a total of 366 calls in 2025 YTD. This is 36 calls more than this time in 2024.
- Three individuals started the accelerated FF1 course yesterday.
- The department Christmas party is this coming Saturday.



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- A leak has been detected in the tanks at Station 7. There was some discussion regarding better options for tanks in this location. They are leaking at the bottom around the seams. There are 60K gallons in this location now, Chief recommends replacing them with at least a 30K gallons tank.
- Chief is working to schedule a date to finish the burn out at Michigan Hill.
- Only one application was received for the Wildland Coordinator position.
- Chief is still tracking the wildfire billings; the state has slowed down in their distribution.

Stations:

- Station 5 is getting a refresh: painting, baseboards, etc. The restrooms and hallways are done; the office and crew areas will be finished this upcoming week. Carpet and cabinets have arrived. Carpet will be installed after the painting is completed.
- The new generator at Station 1 has been installed.
- Starlink is being ordered for internet at Station 1.
- Hydraulic lines for the lift door have been moved; they can now install the new bay door.
- Colorado doorways will be installing a new back door.

Vehicles:

- Rescue 65 has some repairs.
- Rescue 61 is waiting on a new steering box.
- The new rescue has been ordered; it should arrive in the new year.
- Chief is working to price out the old truck to be placed on sale.

Financial Matters

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 11/30/2025 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the InBank credit card with closing date of 11/30/2025.
 - Following review and discussion, Director Miller moved to approve the financial reports and bills for November, less wages paid to Dakota Kell. Upon second by Director Kluth, a vote was taken and the motion carried unanimously.
 - Director Miller moved to pay Dakota Kell's wages. Upon second by Director O'Neill, a vote was taken and the motion carried by majority. Director Kell abstained from the vote.
- b. Consider 2026 Chief's Contract: The Board reviewed the Chief's Contract for 2026. After review, Director Ambrose moved to approve the Chief's Contract for 2026 as presented. Upon second by Director O'Neill, a vote was taken and the motion carried unanimously.

Director Ambrose moved to approve Chief Smith's bonus for 2025. Upon second by Director Miller, a vote was taken and the motion carried unanimously.

- c. Director Ambrose moved to open the 2026 Public Budget Hearing. There were no public present, and no concerns presented. Director Ambrose closed the public hearing. Chief Smith provided some context to the Board regarding the addition of a Wildland Fund to the 2026 budget. The purpose is to track funds directly related to wildland deployments. After review and discussion, Director Miller moved to adopt the 2026 budget, and to adopt the 2026 budget resolution appropriating expenditures and certifying the



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mill levy at 14.031 mills. Upon second by Directo Kluth, a vote was taken and the motion carried unanimously.

Legal Matters

- a. There were none.

Administrative Matters

- a. Ms. Dorey presented the 2026 Administrative Resolution. After review, Director O'Neill moved to adopt the 2026 Administrative Resolution. Upon second by Director Kluth, a vote was taken and the motion carried unanimously.

Other Business

- a. There was none.

Adjournment:

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director Miller, the motion carried, and Director Miller adjourned the meeting at 6:39 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the December 10, 2025, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on January 14, 2026.

DocuSigned by:

Pete Ambrose

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Pete Ambrose, President